



22nd New Zealand Scout Jamboree

Solve the Mystery

Mystery Creek • 2019-2020



Jamboree Leadership Team Meeting: Chair's Notes

Meeting #16 - 7 October 2018, ZOOM

The JLT meet on ZOOM to update on progress with Jamboree Preparations

Risk Management, Health and Safety, and Child Protection

Risk management is about the Jamboree and the Scout movement, achieving the objectives for the Jamboree. It means knowing what those objectives are and what could get in the way of achieving those objectives. That means that our Scouts will have the best possible experience at Jamboree.

The JLT discussed the key strategic risks for the Jamboree and assigned the responsibility for addressing the actions that will help to minimise and manage those risks.

These include key measure for health and safety and child protection systems in place. Risk management and our health and hygiene are within one branch to manage these things, knowing that sometimes risk will materialise and we will need to manage them, including our "hospital".

Before the end of the year we will have a risk management system that reflect the approach being developed for our movement and that will be rolled out for each Branch and team across the Jamboree organisation.

Jamboree Promotion

We are taking the next steps in ramping up Jamboree promotion. There is new material on the Jamboree website, including seeking staff, we are getting helpful advice from an experienced communications professional and we are stepping up towards Jamboree Expos in November 2018.

We are now being asked by Zone teams to stage Jamboree Expos in some of the places we have already had earlier roadshows, we are taking Jamboree Expos to places we haven't been before and we are very pleased by the increasing engagement with Zone Leaders and Zone Scout Leaders.

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Programme Development

There was quick update on the development of the Jamboree programme. Progress continues to be steady, guided by the key aspects of the Scout methods, SPICES, Scouts working in Small teams and thinking about the sustainable development goals.

Staffing

The structure for the Jamboree organisation is now in place (see <https://www.dropbox.com/s/jle6mj9pl5k6xw4/22nd%20NZ%20Jamboree%20Staff%20Structures%20Complete.pptx?dl=0>) and there are short job descriptions for all of the roles in the Youth Services Directorate on the website (see https://www.dropbox.com/sh/vhvaz178pldhw6/AACH_seV-0Getusb2j7hcGg4a?dl=0). This is particularly important because Youth Services is the biggest directorate. In the other directorates there are roles that are progressively being filled, but there is work being done to ensure that everyone knows what their job is about and that we fill any gaps with people who want to support those areas.

We continue to work with Zone Leaders and Zone Scout Leaders to get Jamboree Troop Leaders appointed. Formally we have a long way to go with this, although informally we are aware there are more Jamboree Troop Leaders about to be put in place than currently appointed. This needs to happen sooner rather than later.

Budget

We will be announcing a fee for the Jamboree during November 2018. This is the earliest this has ever been done. It reflects a balance between the need for certainty about the costs for the Jamboree and the need to give certainty for Scouts (and their Leaders and parents) about a major element of the cost of Jamboree, the remainder being transport and Jamboree Troop costs. In setting the Jamboree fee and the budget we have to keep the overall cost as low as possible while:

- delivering a life changing Jamboree experience for our Scouts
- ensuring the Jamboree breaks even
- having Leaders/ Adults not have to pay too much to support Scouts at Jamboree, especially those who are not supported by Scout Group fundraising.

As signalled earlier we expect a Jamboree for Scouts to be between \$800 and \$950 and for Leaders/Adults between \$150 and \$350.

Administration and Support

We are using new systems for this Jamboree - JIRA (Project Management) and G Suite (for email and document management). There is ongoing work to ensure that everyone involved in supporting the Jamboree is able to use these systems effectively, including



other systems used at past Jamborees and for which new people or those of us who haven't used them for a while need to learn how to use well.

Next Jamboree Management Team Meeting

The meeting concluded with setting the agenda for the Jamboree Management Team meeting at the end of October 2018. This is the second JMT meeting for this Jamboree and will ensure that plans are in place to deliver the Jamboree in 2019. The team has expanded a little with new people appointed. This will be used as an opportunity to introduce these people to the team, for the branches within the organisation to talk with each other about what they will deliver to others to achieve the Jamboree objectives and what they depend on other branches for.

Yours in Scouting



Guy

Jamboree Director

9 October 2018

